

SUPPORT TO RECOVERY - JOB VACANCY - ADVERT



Role:	Deputy Manager, Business & Operations
Responsible to:	Senior Manager
Location:	Flexible, hybrid home/office working. Office at Brook Street, Huddersfield and outreach across Kirklees.
Salary:	£30,000 - £35,000 pro rata, dependent on experience
Hours:	37 hours per week (negotiable)

At S2R we advocate positive mental health and wellbeing for all. To support staff members' work/life balance and fulfilment we provide:

- Access to any of our wellbeing activities
- Staff skill-swap social activities
- Flexible, hybrid working arrangements
- Work patterns to suit individual home life responsibilities
- Discretionary leave in addition to annual holiday entitlements
- Free annual vaccinations e.g. Flu
- Mindful Employer staff support service
- Pension and sickness benefits

Application Closing Date: Midnight, Wednesday 20th April 2022

Shortlisting: 22nd April 2022

Interviews: Wednesday 27th &/ Thursday 28th April 2022

We are looking to recruit an experienced Deputy Manager with a focus on business development & operations management and experience in contract management, bid writing and service development. The post holder will need excellent communication skills and be able to efficiently and flexibly support our varied service delivery, across a range of projects and programmes.

The post holder will need experience of:

- Bid writing skills with a proven track record of successful applications.
- Lead experience of contract management and monitoring.
- Willingness and ability to work with the Senior Manager to be responsible for delivering and expanding current services and developing new services.
- Experience of policy and procedure development to ensure that the organisation has suitably robust systems and procedures to support strategic development and service delivery.
- Experience of being a financial & transactional signatory and willingness to do so in this post.

For a full role specification & application form or for further information, please email: contact@s2r.org.uk

If you would like to talk to someone about this post call 07762 411805. Please leave a message if no one answers and we will get back to you.

"I didn't go out much over lockdown, since Joining S2R I've been getting up and ready for the sessions and it's making me feel much better." - Participant

"I had 8 this week from young mums to ladies in their 70s all doing circuit training and pad work. 5 ladies said that they were doing the exercises at home for the joints and balance. They also said that they felt better in themselves and happier. One said that she felt cool doing the pad work and felt proud telling her sons what training she was doing. Thank you so much for this opportunity, I really appreciate it and it's helped me to value myself more. This girl can."
– Session Worker